Maine Library Commission (MLC) Meeting

September 14, 2026

1. **Welcome, call to order**
   Meeting called to order by Bryce Cundick at 1:01 pm

MLC Members in Attendance
Bryce Cundick, Wynter Giddings, Heidi Grimm, Joe Houston, Sarah Moore, Judi Moreno, Jane Ouderkirk, Heather Perkinson, Ben Treat, Krystie Wilfong

MLC Members Absent: Andrea DeBiase

Maine State Library (MSL) Staff in Attendance
Lori Stockman, Kimberly Clark, Jenna Davis, Jenny Smith, Marijke Visser, James Jackson Sanborn (Executive Director, MaineInfoNet), Elaine Bissonnette (minutes)

Special Guest: Sarah Forster, Assistant Attorney General

Public Attendance: 15 individuals

2. **Public Comment (limit 3 minutes per person)**
   - None

3. **Approval of the 5/11/26, 6/15/26, and 8/19/26 Draft Minutes**
   - Motion to accept as written by Heidi Grimm. Seconded by Wynter Giddings. Passed with Unanimous consent.

4. **Consent Calendar: State Librarian & MSL Department Reports**

There were no formal department reports; however, Lori Stockman provided updates on the following:

- MSL does not have a confirmed reopening date at this time due to scheduling issues related to the major elevator repairs. The goal is to reopen in December, if possible, with January as an alternative.
- Work continues with Bibliotheca and EnvisionWare on the new public computer build and scheduling the installation of the RFID gates. The new lockers are scheduled to arrive on site tomorrow.
- Staff training: Opt-in training is being offered on AED, CPR, first aid, and Narcan. De-escalation training for all staff will be held Thursday, September 17. NAMI (National Alliance on Mental Illness) training is also being scheduled, along with active shooter training for October or November.
- The AI Initiative team held its first meeting on September 3. Project Manager Linda Braun and Lori Stockman provided an overview of the initiative during the statewide Zoom meeting on Tuesday, September 8. The AI team will hold focus groups with librarians and community members across the state during the week of September 28. Work is also underway on a webpage for the initiative, which is expected to be available this week.
- **Hiring News**
  - **Library Section Supervisor:** Kara Reiman is the new Library Section Supervisor in Library Development. She previously held the Library Specialized Services position in Library Development.
  - **Maine InfoNet Library Specialized Services:** The hiring process is underway for the Maine

InfoNet Library Specialized Services position, which is funded through LSTA funds.
    - The following positions will be posted:
        - **Library Specialized Services** in Library Development — state-funded
        - **PR Specialist**
        - **Librarian Generalist**

5. **Old Business**
    - **Final Review/Discussion MLC Draft Rule [Vote]**
        - Motion made by Heidi Grimm to approve the draft rule as presented. Seconded by Jane Ouderkirk. Passed with Unanimous consent.
    - **Timeline for APA Process**
        - **Submit** the approved draft rule to the Attorney General's (AG's) Office for pre-review to ensure it meets all applicable legal standards. This review may take a couple of weeks.
        - **Submit** the draft rule to the Secretary of State's Office by October 1.
        - **October 8**: A press release will be sent to the *Kennebec Journal*.
        - **October 8–November 22**: The public comment period will be open.
        - **October 29 (tentative)**: A public hearing will be held.
        - **December**: Lori Stockman, Marijke Visser, and Sarah Forster will review the public comments and draft responses. Sarah will review the legal aspects of the comments.
        - **January 11, 2027**: The draft responses will be provided to MLC members for review at this meeting. Once finalized, the MLC will respond to the public comments.

6. **New Business**
    - **Petition to Consider Alternate Draft Rule [Vote]**
        - Heidi moved to deny the proposed alternate rule and move forward with the MLC draft rule approved today. Seconded by Jane Ouderkirk. Passed with unanimous consent.
        - The Commission will encourage the petitioner to submit their suggestions during the public comment period.

7. **Updates**
    - **Maine InfoNet Update (JJS)**
        - Interviews were held for the Library Specialized Services position. A candidate was selected and the recommendation was sent to HR for approval. Awaiting approval before extending an offer.
        - Ann Spinney was hired through a temporary staffing agency to provide part-time cataloging support. The position is funded by MSL.
        - The Ebook Task Force sent a survey to libraries across the state last week to gather input on the Download Library.

8. **Other Business**
    - **Upcoming MLC Meetings** (1:00-3:00 pm)
        - October 6 - canceled
        - November 9 - Zoom
        - January 11, 2027

9. **Adjourn**
    - Motion to adjourn made by Wynter Giddings. Seconded by Jane Ouderkirk. Meeting adjourned at 1:39 pm.